TERMS AND CONDITION FOR APPOINTMENT OF CONSULTANT TO FACILITATE THE DEVELOPMENT OF VARIOUS CLUSTERS IN SINDHUDURG DISTRICT.

The Maharashtra Small Scale Industries Development Corporation limited is a Government of Maharashtra undertaking established with an objective to assist small scale industries in the state. The corporation is also nodal agency of development of Handicraft in the state. The corporation is assisting small scale industries for marketing their products to the various Government departments in the state.

The Corporation is also instrumental in promoting clusters for products such as Coir, Handicrafts & Bamboo cluster under Resource based intensive planning in Sindhudurg District a pilot project of Government of Maharashtra.

OBJECTIVE OF ASSIGNMENT

The objective of the assignment is to provide support for development of various clusters identified by MSSIDC in Sindhudurg district of the Maharashtra and making them viable business unit thereby creating employment opportunities to the local community.

SCOPE OF THE WORK

- Develop business models and provide implementation support to upcoming clusters of Bamboo, Handicrafts & Coir in Sindhudurg.
- Setting up processes for the above clusters so that the day to day operations are managed seamlessly.
- To organize for the training for new products/designs, prepare syllabus for training and to supervise the training.
- Setting processes to ensure regular flow of all resources required for the production of quality finished products.
- Developing long terms linkage for sourcing of raw materials and supply of finished goods.
- Ensuring the units operate within the budgetary guidelines so as to achieve financial viability
- Designing the business model to ensure it is replicable in other districts of the State.
- Support to local community institutions for long sustainability and community ownership.
- Coordinate between the cluster and the corporation (District & Head Office) for proper implementation of scheme.
- To marketing of the products manufactured by these clusters. To search for buyers to have tie up for purchase of products manufactured by the clusters.
- The consultant has to provide full time services for the cluster development work.
- To submit weekly and monthly progress reports.
QUALIFICATION OF THE CONSULTANT

• Holding Graduation or Post Graduation degree in Management from a premier Institute.
• Age limit up to 50 years.
• At least 10 years of experience of holding a senior management position in public/private or development sector.
• Atleast 3 years field experience in cluster developments for Bamboo/Handicrafts/Coir or similar types of clusters and value chains.
• The candidate having experience in the field of marketing for minimum 3 years will be given preference.

ADDITIONAL ATTRIBUTES

• Should have sound understanding of socio-political economic concerns related to community driven policies linked with poverty and have the ability to understand poverty in its multidimensional aspect.
• Should have prior experience of conceptualizing and implementing new ideas which shall focus on mass employment generation and income opportunity for rural masses.
• Should have prior experience of development of cluster with establishment of value chain.
• Good communication skills.
• Capable of handling a team
• Should be innovative and energetic to quickly analyze and come out with solutions to meet the ground situation.
• Should posses good administration skills / Ability to set processes and monitor the same.
• Should posses good Verbal and written communication skills.
• Should posses report preparation skills and Analytical skills.

INSTITUTIONAL ARRANGEMENTS

The consultant will report to the General Manager, MSSIDC and will work in close coordination with the respective district office.

DURATION OF ASSIGNMENT

The assignment will be for 11 months from the date of signing of the agreement. The duration may increase or decrease depending on the requirement of the assignment which will be in mutual agreement of the consultant and Managing Director, MSSIDC.

EXPECTED OUTPUTS

• Establishment of clusters initially in Sindhudurg districts.
• Training capacity building of various stake holders.
• To teach community to prepare their business development plans.
• Increase in income levels of the households.
• Recommend changes, improvement of future programs of similar nature.
• Establish replicable model.
• The consultant will produce weekly & monthly reports based on the deliverables and approved work plan mentioned indicators.
• Marketing of produce, produced by artisans.
PAYMENT TERMS

The Consultant will be paid consultancy fees of Rs.60,000/- per month subject to deduction as per governing tax regulations. The consultancy fees include Travelling and accommodation charges for travel within Maharashtra. Travelling & accommodation (excluding food) outside Maharashtra will be reimbursed at actuals as per MSSIDC norms applicable for the post of Dy General Manager.

TERMINATION OF CONTRACT

MSSIDC reserves the right to terminate the contract by giving one month’s notice.

SELECTION PROCEDURE

Interested candidates fulfilling the above criteria shall submit their application to the General Manager, MSSIDC before 29/08/2019. The applicant will also require to submit atleast two references from their past employer/institutions they have worked with.

The appointment of the person is for giving services as mentioned in Scope of Work. He/She will not be eligible for any allowances or benefits given to the permanent employees of MSSIDC

The shortlisted candidates will be called for interview and selection will be done by the selection committee of MSSIDC. The decision of the committee with regards to selection of the candidate will be final.

MSSIDC reserves the right to accept/reject any one application or all application without assigning any reason.

SUBMISSION OF APPLICATION

The last date for submission of application is 29/08/2019. The application can be submitted manually or through email on vdkapate@gmail.com. The applications received after the last date of submission will not be considered.

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MSSIDC invites applications from individuals for Consultant to implement coir, Bamboo & Handicraft cluster development project in Sindhudurg Dist. The interested individuals may submit application along with Curriculum Vite giving details of experience for working and executing similar projects. The detailed terms & conditions are available on our website [https://mssidc.maharashtra.gov.in](https://mssidc.maharashtra.gov.in). The last date for submission of application is 29/08/2019. MSSIDC reserved the right to accept or reject any or all the application without assigning any reason thereof.

Place: Mumbai

Date: 09/08/2019

General Manager