INTER OFFICE MEMO

REF NO. PDO/MRK/18-19/ENQUIRY/ DATE 29.1.2019

From: D.M. Pune To : DM NAGPUR/AURANGABAD/THANE/ NASHIK/LATUR/NANDED/ AMARAVATI

BELOW MENTIONED TENDER ENQUIRY MAY BE PUBLISHED ON OUR WEBSITE.
The following tender enquiries ABOVE Rs.3 lakhs has been received by this office.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>ITEM</th>
<th>Estimated cost Rs Lacs</th>
<th>EMD Rs.</th>
<th>Tender form fee</th>
<th>Due Date for submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>EOI for Fixture &amp; Furniture</td>
<td>Not mentioned</td>
<td>Not mentioned</td>
<td>Not mentioned</td>
<td>6.1.19 upto 1.00PM</td>
</tr>
</tbody>
</table>

Interest MSME/SSI Units registered with the Corporation are required to submit their offer alongwith copies of following documents on or before 4.2.2019 upto 10.30 AM:

1] MSME Registration, (2) Units Profile, (3) PAN Card, (4) Design and Drawings for office fixture & furniture, (5) Catalogue for the items /furniture to be supplied, (6) Details of works / contracts in hand with details of the departments, contact person with complete official address, telephone & mobile numbers, (7) Declaration on letterhead stating not blacklisted by any organization, (7) Copies of work orders of similar type of work done.

We request you to circulate the enquiry to the associate units from your Division with a request to approach this office on or before due date 4.2.2019 upto 10.00 AM, so as to submit our Competitive rates the tender form as also for further details, such as specification, terms & conditions etc. Interested unit should visit work site at National Law University, Pune. The tender processing fees will be as under :

Rs 300/- for tender value above Rs 5.00 lacs & up to Rs 25.00 lacs
Rs1000/- for tender value above Rs 25.00 lacs and upto rs 1.00 crores
Rs 1500/- for tender value above Rs 1.00 crores.
Rates should be inclusive of MSSIDC’S service charges.
GST should be shown separately.

Copy : Notice Board. Divisional Manager, Pune