INTER OFFICE MEMO

REF NO. PDO/MRK/18-19/ENQUIRY/                       DATE 20.11.2018

From: D.M. Pune                       To : DM NAGPUR/AURANGABAD/THANE/ 
                                NASHIK/LATUR/NANDED/ AMARAVATI

BELOW MENTIONED TENDER ENQUIRY MAY BE PUBLISHED ON OUR WEBSITE.
The following tender enquiries ABOVE Rs.3 lakhs has been received by this office.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>ITEM</th>
<th>Estimated cost Rs Lacs</th>
<th>EMD Rs.</th>
<th>Tender form fee</th>
<th>Due Date for submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>FURNITURE</td>
<td>Not mentioned</td>
<td>60,000</td>
<td>3600/-</td>
<td>7.12.18 upto 15.00 Hrs.</td>
</tr>
</tbody>
</table>

Units are required to submit copies of following documents:
1] Compliance to technical specifications in Annexure-I, (2) Compliance to terms & conditions of the tender document – Authorized person to specific “all the terms & conditions given above will be complied with” and Digital Signature in respective pages of the tender documents, where “terms & conditions are given, (3) Adherence to the stipulated delivery schedule of the equipment/item – Authorized person to specify “delivery schedule given above will be complied with” and Digital signature in respective pages of the tender documents, where “delivery schedule of the items” is given in Annexure-II, (4) Proof of bidder (i) either manufacturer or (ii) an authorized distributor/dealer/representative or (iii) supplier for the machinery/equipment/items for which the bid is submitted. Power of attorney/authority letter authorizing the person who has filed the tender. (5) List of customer/organization alongwith contact person, address, telephone number, fax number et to which similar machinery/equipment/items were supplied. (6) Compliance that the bidder has manufactured or supplied similar machinery / equipments / items during the past 3 years and performance report from at least 3 such users for the past 3 years, (7) Covering letter stating (a) Warranty period of 1 year after successful installation & commissioning of machine, (b) That the bid confirms to the terms & conditions of the tender, (c) Confirmation that the quoted rates are valid till validity of the tender or a period of Six Months from the the date of the tender whichever is later, (d) the details regarding the service centers, stocking of spaces etc. (e) The probable life expectancy of the machines as specified in the tender under normal conditions of operation should be minimum 15 years, (f) Safety devices & mechanisms from various mechanical, fire, chemical & electrical hazards must be incorporation in the machine and should be separately mentioned, (8) Addenda/corrigenda/clarification issued by Chairman Purchase Committee before due date of tender, duly signed by the authorized person, (9) Descriptive leaflet/brochure giving technical details of the machinery/equipments/items, (10) Letter indicating assumptions, criterion, technical alternative etc if any. However, the alternatives suggested by the bidder would not be taken as basis for technical/commercial evaluation of the bids, (11) All the details of pre-installation requirements including space, power supply, environmental conditions, special structure if any (12) MSME Registration, (13) Experience certificate of having executed similar type of work during last 3 years alongwith list of such customers & performance report, (14) Details regarding service centers, stocking of spares etc. (15) GST last paid challan, (16) Power of Attorney & Unit’s authority letter, (17) Declaration/ Undertaking on stamp paper of Rs.100 in prescribed format, (18) GST Registration.

We request you to circulate the enquiry to the associate units from your Division with a request to approach this office two working days in advance before due date, so as to submit our Competitive rates the tender form as also for further details, such as specification, terms & conditions etc. The tender processing fees will be as under :

Rs 300/- for tender value above Rs 5.00 lacs & up to Rs 25.00 lacs
Rs1000/- for tender value above Rs 25.00 lacs and upto rs 1.00 crores
Rs 1500/- for tender value above Rs 1.00 crores.
Rates should be inclusive of MSSIDC'S service charges.
GST should be shown separately.

Copy : Notice Board.     Divisional Manager, Pune