



वैद्युतिक मापन उपयंत्र अभिकल्प संस्थान, मुंबई

**INSTITUTE FOR DESIGN OF ELECTRICAL
MEASURING INSTRUMENTS**

MSME TECHNOLOGY CENTRE

भारत सरकार की सोसाईटी, सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

Government of India Society, Ministry of Micro, Small & Medium Enterprises



IDEMI/TRG/MSSIDC/2026-27

22.10.2026

To,

Smt. Prerna Deshbhratar, IAS

Managing Director

Maharashtra Small Scale Industries Development Corporation

Krupanidhi Building, 9, Walchand Hirachand Marg,

Ballard Estate, Fort,

Mumbai – 400038

Subject: Cordial Invitation as Chief Guest for the GeM Registration Workshop under RAMP Scheme on 29 October 2026

Respected Madam,

Institute for Design of Electrical Measuring Instruments (IDEMI) is Government Organisation under to the Ministry of Micro, Small & Medium Enterprises, Government of India, is organising a **Capacity Building Training Programme on “GeM Registration Workshop”** under the Raising and Accelerating MSME Performance (RAMP) Scheme.

The programme aims to create awareness and enhance the capabilities of Micro, Small and Medium Enterprises (MSMEs) regarding the Government e-Marketplace (GeM) portal, including registration, participation in e-tenders, filling up e-tender documents, and downloading BOQs and tender documents.

The workshop is scheduled as follows:

- **Date:** 29 October 2026 (Thursday)
- **Time:** 11:00 AM to 5:00 PM
- **Venue:** IDEMI, Opp. Everard Nagar Bus Stop, Eastern Express Highway, Chunabhatti, Sion, Mumbai – 400022.
- **Programme Coordinator:** Mr. Shripankh Patil - Contact no. 8369909535

In view of your esteemed position and valuable contribution towards the development and promotion of MSMEs in Maharashtra, we cordially invite you to **grace the occasion as the Chief Guest and formally inaugurate the GeM Registration Workshop**. Your presence and inaugural address would be a source of encouragement to the participating MSMEs and would add significance to this capacity-building initiative.

We sincerely look forward to your kind acceptance of our invitation and the honour of your presence at the programme.

Yours faithfully,

SANJEEVKUMAR
PRINCIPAL DIRECTOR



Swatantryaveer Tatya Tope Marg, Chunabhatti, Sion, P.O Mumbai - 400 022 (M.S)

Phone : (022) - 2405 0301/2/3/4 , 2405 6239 | Fax : (022) - 2405 0016 | Website : www.idemi.org



FF-BIS-08



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MSME TECHNOLOGY CENTRE, MUMBAI
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA

CAPACITY BUILDING TRAINING PROGRAMME UNDER RAMP SCHEME



GeM REGISTRATION WORKSHOP

OFFLINE COURSE

Date: 29th October 2026, Time: 10:00 AM - 5:00 PM

Document Required : Applicants who have a MSME Maharashtra Udyam Certificate can only participate in this program.

COURSE CONTENT

Introduction to GeM Portal, Use of GeM Portal,
How to E-Tender through GeM portal, Fill-up E-Tendering,
BOQ & E-Tender Downloading Process.

**FREE
COURSE**

Training Venue:

IDEMI, Opp. Everard Nagar Bus Stop,
Eastern Express Highway,
Chunabhatti, Sion, Mumbai - 400022

Register
here



**7738 184 063 / 8879 774 348 /
83699 37632 / 9833 292 670**